

March 13, 2020

Fullcast Holdings Co., Ltd.
Kazuki Sakamaki,
President, Representative Director and CEO

**Response to Prevent Novel Coronavirus Disease
at the Ordinary General Meeting of Shareholders for the 27th Fiscal Year**

Dear Shareholders:

The Ordinary General Meeting of Shareholders for the 27th fiscal year will be held on Friday, March 27, 2020. As we respond to prevent the new coronavirus disease as follows, we would appreciate the understanding and cooperation of our shareholders.

The Company's Response

- Staff at the General Meeting of Shareholders will wear masks, and in some cases, gloves.
- Alcohol disinfectant will be placed at multiple locations, including near the venue entrance.
- Staff at the General Meeting of Shareholders will participate after first checking their physical condition, including measuring their temperature.
- Masks will be prepared for visiting shareholders. If you would like to wear a mask, please do not hesitate to ask the staff nearby.
- The seats at the venue will be arranged with more empty space between them than usual.

Request to Shareholders

- If you are planning to attend the General Meeting of Shareholders, please don't force yourself to do it and keep your health and safety in mind.
- If you are elderly, have a basic medical condition or are pregnant, we would appreciate if you consider not attending the General Meeting of Shareholders.
- You can exercise your voting rights of the General Meeting of Shareholders in writing, so please consider doing so for convenience.

Request to Attending Shareholders

- We would appreciate if everyone at the venue wear masks and use alcohol disinfectant.
- Please be aware that staff will speak to visiting shareholders who seem ill.
- The registration desk is usually crowded between 9:45 and 10:00, so please provide yourself with extra time.

We kindly ask for your understanding and cooperation in view of the situation. This information will be updated in the future as the situation changes.